



Join our team:

We are excited to announce, we are expanding our team of Project Workers, to help us deliver even more activities across the City.

We are looking for energetic, passionate individuals and those who are willing to make a difference to the lives of children and young people.

If this sounds like you,
we want to hear from you!!!



Job Title	SPLAT Project Worker
Reporting to	Project Manager
Responsible for	Delivery of play sessions for children aged 4-12 years old
Location of work	Various community locations, across Stoke on Trent
Salary Range	£10.00-£13.50 (Depending on experience)
Contract type	Casual hours
Hours of work	Term time: Wednesdays (4.30 pm-7.30pm) Fridays (4.30pm-7.30pm), Saturdays (11.30am-2.30pm) Holiday times will vary, with up to full-time hours available.





The overall purpose of the job:

To assist a team of Project Workers in supporting young people aged 4 — 12 years old.

You will support the team in developing, organising, and delivering safe, fun, and creative play sessions in various locations across the City.

You will work cooperatively with the team to achieve the project targets and deliver the best possible outcomes for children and young people, helping them to reach their full potential and ensuring they feel valued and empowered.



Programme Delivery

- Provide direct support to young people engaging in the SPLAT project and other community projects, communicating with them in an open, friendly, and professional manner.
- Work closely with the Project Lead, Director and Project Worker team to ensure that resources within the agreed community area are deployed effectively, and families have appropriate support to access project activities.
- Have the competence to act as a positive role model to the children and young people.
- Contribute to the development of SPLAT Staffordshire's knowledge, practice and to the strategies development of programmes of work with children and young people.

Performance Standards

- Work independently without direct supervision
- Assist with other Project Workers and Volunteers in their role
- Follow through on set tasks and complete all planned activities
- Maintain a good standard of working practice- setting example to others and maintaining good working relations with colleagues, partners, families, and other stakeholders
- Undertake and contribute to own supervision and annual role reviews to ensure that agreed targets for work performance are in place and met



Documentation & Record Keeping

- Gather feedback and information to assist with the monitoring of children and young people's individual progress, learning outcomes and evaluation of project activity.
- Contribute to the completion of information reports against project targets and outcomes using agreed processes and timeframes.
- Ensuring that any documentation to be completed is done in an accurate, timely and respectful manner.
- Be aware of current safeguarding legislation and adhere to SPLAT Staffordshire's policies and procedures to always maintain safeguarding.

Safety & Maintenance

- To undertake personal development and training as is reasonably required to assist with the effective delivery of your job.
- To ensure that project delivery venues are well always maintained conducive to a safe and productive work environment.
- To actively comply with and promote all working policies and procedures.
- To always uphold confidentiality and data protection in line with legislation.
- Be a representative of SPLAT Staffordshire ethos and values to the outside world and act as a role model to other staff, volunteers, children, young people and families.
- Ability to cover for colleagues during absences.
- Any other relevant duties commensurate with the role and responsibilities of the post as required by the Project Lead or Director.



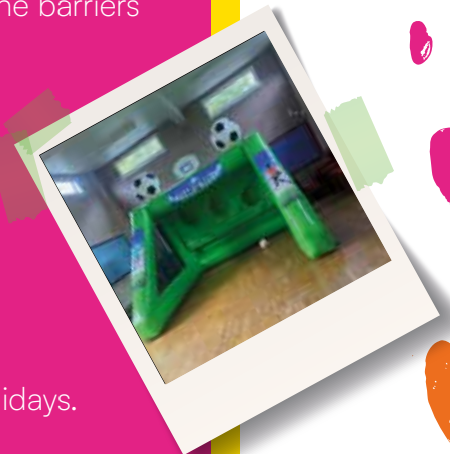
Person Specification:

Essential Criteria

- Applicants must be aged 17+.
- Have completed a Level 2 qualification in Youth Work or equivalent, or willing to towards.
- Have a minimum of 1 years' experience in working with children and young people in a paid or voluntary capacity and be willing to undertake relevant play work qualifications.
- Excellent interpersonal, written, and verbal communication skills.
- Experience and good knowledge of I.T and database systems including ability to use MS office (Word, Excel) Internet and Email.
- Experience of planning and organising activities or events successfully.
- Self-Motivated, Energetic & Confident.
- Ability to work using own initiative and as part of a team to maintain effective relationships with people at all levels.
- Ability to build rapport and adapt to help meet the needs of children and young people.
- Experience of record keeping and evaluation.
- Knowledge and experience of working with individuals with additional needs and the barriers they face.
- Awareness of current Safeguarding legislation.
- Be willing to travel across the city at various locations to deliver

Desirable Criteria

- Sports/arts/community development qualification.
- First Aid training/experience.
- Knowledge of relevant, local community networks and provision for young people.
- Full drivers licence and access to a vehicle.
- Able to prepare and cook healthy meals and snacks for children, during school holidays.



Please send your cover letter and CV to
info@splatstaffs.co.uk

This is a rolling deadline, once our
positions have been filled, we will close
this window to apply.

Good luck!



